

**PARAMEDIC
PERSON SPECIFICATION**

| APPLICANT NAME: | | | Method Supporting Assessment: Application (A) or Interview(I) | Achieved by Candidate ? |
|---|---------------------------------------|---|---|--------------------------------|
| | Essential (E) or Desirable (D) | | | |
| QUALIFICATIONS | | | | |
| Educated to degree/diploma level in Paramedicine | E | | A | |
| Qualified with the HCPC (or equivalent) | E | | A | |
| Full (UK) Clean Driving Licence | E | | A | |
| Qualified, Registered Independent Non-Medical Prescriber, or willing to attend a training course (travel may be required) | | D | A | |
| Mentorship Qualification | | D | A | |
| EXPERIENCE | | | | |
| Has completed a 2 year 'consolidation of learning' period as a newly qualified Paramedic | E | | A | |
| Has a further 3 years' experience as a band 6 (or equivalent) Paramedic | E | | A | |
| Experience working in General Practice or Primary Care | | D | A | |
| Experience of Telephone Triage | | D | A | I |
| Leadership or Mentorship Experience | | D | A | I |
| KNOWLEDGE | | | | |
| Demonstrate sufficient knowledge of the English language to communicate effectively with staff and patients | E | | A | |
| Clinical computer systems – SystmOne (TPP) | | D | A | |
| Microsoft Windows Applications – Outlook | | D | A | |
| SKILLS | | | | |
| Completed application form with no spelling mistakes / errors | E | | A | |
| Excellent communication skills – both verbal and written | E | | A | I |
| Excellent organisational skills with the ability to prioritise own work | E | | A | I |
| Supervision of day to day patient management, decision making, co-ordinating, facilitating monitoring and evaluating skills | E | | A | I |

| QUALITIES | | | | | |
|--|---|--|---|---|------------|
| Can work collaboratively in a team | E | | A | I | |
| Ability to Work on Own Initiative / Autonomously | E | | A | I | |
| Ability to multitask | E | | A | I | |
| Flexible approach to demand | E | | A | I | |
| Calm and professional disposition | E | | A | I | |
| Total Score Essentials | | | | | /15 |
| Total Score Desirables | | | | | /7 |

| SHORTLISTED BY | |
|-----------------------|--|
| Number 1 | |
| Number 2 | |

| SHORTLISTING (please circle) | | |
|-------------------------------------|---|---|
| I | R | N |